

Checklist for New Registration

Necessary requirements	Yes / No
Active mobile number for registration (preferably the mobile number registered on the applicant's name) available?	
Aadhaar card available?	
Is mobile number linked to Aadhaar number for receiving otp?	
eShram UAN no available?	
Age as per the Aadhaar card is not more than 55 years?	
Present address proof (Aadhaar/Ration card/Gas bill/Telephone bill/Driving license/Bank or Post office passbook) available?	
The present address (as per the present address proof) shall be in Assam?	
Work certificate(s) available?	
Working period mentioned in the certificate(s) falls under the preceding year (last 12 months)?	
The combined no of employment days shall not be less than 90 days.	
Any asterisk marked field in the work certificate(s) shall not be blank.	
Aadhaar linked Bank passbook (for DBT transfer) available?	

Checklist for Onboarding (registered workers)

Necessary requirements	Yes / No
Active mobile number for registration (preferably the mobile number registered on the applicant's name)?	
ABOCWWB ID card available?	
Aadhaar card available?	
Is the DoB on BOCW ID card same as DoB on Aadhaar?	
Is mobile number linked to Aadhaar number for receiving otp?	
eShram UAN number available?	
Subscription payment receipt available?	
Present address proof (Aadhaar/Ration card/Gas bill/Telephone bill/Driving license/Bank or Post office passbook) available?	
Work certificate(s) / Workbook (Optional- required only if the worker's latest employment in the preceding year, else not required) available?	
In the above case- Calculate the number of employment days in the preceding year (last 12 months)? The number of employment days shall not be less than 90 days.	
Aadhaar linked Bank passbook (for DBT transfer) available?	

Note: In the onboarding process of existing beneficiaries, select the district and office as mentioned in the BOCW ID card.

Checklist for Renewal

Necessary requirements	Yes / No
ABOCWWB ID card available?	
Updated subscription payment receipt available?	
Work certificate(s) / Workbook available?	
If workbook is signed by the issuer, calculate the number of days of employment in the preceding year (last 12 months)?	
The number of days of employment in the above calculation shall not be less than 90 days?	